



# Pete Flanagan Photography

Box 708  
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630.292.4771

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## Directory of Services

### Business Services

I offer a variety of photographic services to support business operations such as table-top and on-site product photographs, inventory documentation, insurance claim documentation, architectural photos, annual reports, training support and advertising. For larger jobs, I prefer to submit a quote on an RFQ basis while day rates apply for smaller projects. Initial consultation is free.

### Special Events

I offer photographic coverage of special business events such as grand openings, product launches, press conferences and corporate social events. I also offer photographic services for most family events as well. Unfortunately, I do not shoot weddings at this time. Day rates apply although custom packaging options are available as well.

### Portraiture

Custom portraiture services include publicity and portfolio work for models and actors, business staff and executive photographs, band CD covers and live performance photos. Seniors looking for edgy, outside the box images should contact me for a consultation. Special portrait packages available as gifts for that 'special someone.' Although I do not shoot weddings, I would be more than happy to shoot your engagement portraits. Day rates or package pricing applies. Inquire for your personal quote. Initial consultation is always free!

### Digital Imaging Services

I offer a variety of digital imaging services including film scanning of negatives and slides up to 4"x5", photo retouching, and custom short-run printing. Minor photo-restoration services are also available. Major restoration projects are jobbed out to a graphic artist. Imaging services are offered at hourly rates for small jobs while I prefer to bid on larger jobs on an RFQ basis.

### Equipment

I have migrated almost entirely to digital with my primary camera being the Nikon D3. Much of my portraiture is shot with the Fuji S5. For specialty Infrared work I have a Fuji S3 UVIR available. At the customer's request, I will accept projects requiring medium format transparencies in 6x7, 6x6 and 645 formats - I no longer offer 35mm film services. Scanning services are accomplished with Nikon 4000 and 9000 film scanners or an Epson V750 flatbed.

### Custom Services

Please feel free to contact me if you have special photographic needs not listed above. I'd be more than happy to work with you on a solution that fits your requirements.



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## Rates, Fees & Business Policies

### Location Hourly & Day Rates

My current hourly rate is \$125 per hour with a two hour minimum. After 6 hours, my day rate of \$1250 becomes effective. For location assignments exceeding 10 hours, a per-hour charge of \$160 per hour for the 11th hour and beyond applies.

### Request for Quote (RFQ)

For large or complex projects, hourly or day rates are neither practical nor economical. Therefore, for such projects, I prefer to work on a RFQ basis. In such cases, I will provide you with a free initial consultation during which we will discuss your requirements. From there, I will deliver to you a quote for services for the project.

### Digital Editing Rate

Negative/Transparency scan rates are as follows: \$25 each for 35mm or flatbed scans; \$35 each for 120 format; \$75 each for 4x5 format. Includes color correction, tone adjustments, and very basic retouching. For projects requiring more than 5 scans, an hourly rate of \$80 per hour will apply.

### Portrait Print Packages

My Silver Package costs \$395 and consists of 80 digital images provided to you on a proof sheet within 10 working days. From that, you get to select 3 enlargements in either 8x10, 8x12, or 9x12 size. Additional prints may be ordered a la carte from my digital printing web site. Inquire about additional processing options. My Gold Package (120 images + 4 enlargements) and Platinum Package (160 images + 5 enlargements) are available for \$495 and \$595 respectively.

### Business Policies

I require a 50%, non-refundable down payment at the time of booking with the balance due at the time proofs are delivered. I accept cash, PayPal, and personal/company checks for amounts up to \$750. Amounts over \$750 must be paid via money order or certified check. For portrait sessions, a re-booking fee of \$100 applies to re-bookings ordered less than 48 hours prior to the original session booking time/date. All portraiture shot on location. Special location and studio fees may apply.